### **Renfrewshire Family History Society**

# Annual General Meeting 15<sup>th</sup> May 2025

Notice is hereby given that the Annual General Meeting of the Renfrewshire Family History Society will be held on Thursday May 15<sup>th</sup> 2025 at 7.30pm at South Church, Rowan Street, Paisley and via the computer link, Zoom. The codes for the meeting will be made available ahead of the date.

The meeting is for the following purposes:-

- 1 Examination of minutes of AGM on 16<sup>th</sup> May 2024 which will be tabled for inspection.
- 2 To receive Annual Reports from the President, and the Business Secretary and approve reports.
- 3 To ratify the revised Constitution.
- 4 To receive and approve Treasurer's audited accounts.
- 5 To appoint an Auditor (non-committee member).
- 6 To elect the following office bearers:
  - President
  - Vice President
  - Secretary
  - Treasurer
- 7 To elect Committee Members.
- 8 Any recommendations.
- 9 A.O.C.B.

# MINUTES OF THE ANNUAL GENERAL MEETING OF THE RENFREWSHIRE FAMILY HISTORY SOCIETY

Held on Thursday 16th May 2024 at South Church, Paisley and via computer link, Zoom

# **Present (of the existing Committee):**

May Allen, Peter Hutchison, John McGregor, Chris McMenemy Glyn Morgan, Lesley Morgan, Barbara Morrison and David Robb.

# **Apologies:**

John Allen, Dr Iain McLellan, Mrs. Marion Murray and Mrs Dolina Brown.

# **Minutes:**

Glyn Morgan announced that the minutes for the AGM of 2023 had been sent to members via email and were and had been available for inspection on the RFHS website.

The 2023 AGM minutes were proposed by John McGregor and seconded by Lesley Morgan

# **Matters Arising:**

None

# **Reports:**

Glyn Morgan, standing for John Allen gave the Chair's Report:

Text provided in Appendix 1.

Chair's Report was proposed by Peter Hutchison and seconded by Chris McMenemy.

# Glyn Morgan gave the Joint Secretaries' Report:

Text provided in Appendix 2.

Secretary's Report was proposed by Peter Hutchison and seconded by Chris McMenemy.

# May Allen gave the Treasurer's Report, Year March 2023 to March 2024:

Professor Joan Curzio audited the Society's Accounts for which we are grateful.

Text and Audited Accounts given in Appendix 3.

The second page relates to a second account, that we hold against a crisis. It was opened years ago when we hosted a SAFHS Conference. (No interest is earned on a business account.)

Acceptance of the Treasurer's Report was proposed by Peter Hutchison and seconded by

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Chris McMenemy.

# **Election:**

The meeting proceeded to elect the Office Bearers and Committee

The committee and office bearers agreed to carry on for one year more with the exception of Peter Hutchison who demits the office of Membership Secretary while remaining on the committee.

Professor Joan Curzio has volunteered to serve on the committee.

John Allen remains as Chairperson.

Proposed by Peter Hutchison and seconded by David Robb.

<u>Vice Chairman</u> - position vacant,

Secretary – Glyn Morgan will adopt the post of Secretary on his own.

Proposed by Peter Hutchison and seconded by David Robb

May Allen remains as Treasurer

Proposed by Peter Hutchison and seconded by Barbara Morrison

Lesley Morgan will take on the Membership Secretary.

Proposed by Peter Hutchison and seconded by Barbara Morrison

The <u>Committee</u> was re-elected en bloc:

Professor Joan Curzio, Peter Hutchison, John McGregor, (Honorary President), Dr. Iain McLellan; Christopher McMenemy; Barbara Morrison, (Journal Editor) and David Robb.

Proposed by John McGregor, and seconded by Gilbert Wilson.

There are vacancies both on the committee and in posts which do not require committee attendance. There were no other volunteers.

# A.O.C.B.: None

The evening concluded with a talk by Architect, Fiona Sinclair – "Streamlining the Streets – How Paisley's architecture changed to reflect the modern age".

Glyn Morgan Secretary

Barbara Morrison 17/05/2024

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# **Appendix 1**

# RFHS CHAIRMAN'S REPORT 2023 - 2024

### REPORT ON BEHALF OF THE CHAIR, JOHN ALLEN

We have had a very successful but also very frustrating year. Interesting speakers and a wide variety of relevant topics for presentation, ranging from "Tracing your WW2 Ancestors" to a talk entitled "From Renfrewshire to the Caribbean". Zoom meetings have continued and when possible, meetings now being conducted for both in-person and those using Zoom.

And the frustrations! Numbers using Zoom were equivalent to pre-Covid days and members some distance from Renfrewshire were able to benefit from the presentations. We even had contributions from North America and Australia but people attending meetings obviously don't use Zoom. Zoom meetings require much greater email communication but there have been problems with email getting through; emails maybe going to spam; emails not being read etc. We have had difficulties in assessing the actual use or viewing of the Zoom meetings. We still don't know if the interaction combining meetings with Zoom and "in-person" is practical.

An Abbey group continues to thrive, provide a service for visitors and answer some of the inquiries. Other enquiries are dealt with from Facebook by other committee members.

### Now the frustrations!

The Journal publication last year was reduced, the challenges since Covid have been valiantly dealt with by the overworked committee, and the number of membership renewals are causing concern. Although meeting attendance numbers have remained fairly constant, the fall in membership numbers would be more concerning if we are not successful maintaining a satisfactory service to both sectors.

All the committee have achieved fantastic results in providing continuing support, Journals, answering inquiries, Zoom presentations and most recently Zoom hybrid meetings. However, without new blood to the society, more help for the committee and additional volunteers taken together with a shrinking membership, the future viability is of great concern. Your suggestions and comments are needed to help determine the way forward!

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I must thank all the committee for their continuing commitment and support. Peter Hutchison is stepping down as membership secretary but will continue with the Abbey Group and interacting with members and the public. Lesley Morgan will be taking over the memberships' secretary role. Husband, Glyn, will take on the remainder of the secretarial roles formerly covered by Lesley as part of her part of the Joint Secretaryship. Everyone else in the committee has agreed to continue in office. Without the efforts of the committee we would not have survived so successfully.

I have served as chair much longer than the three-year term defined in the Constitution and would be delighted to stand down for any suitable nominee volunteer to stand for election. Are there any other nominations for the election to the committee?

# Appendix 2

# Joint Secretaries' Report - May 2024.

# 1. Members' Meetings

We echo John's thanks to members for continuing to support the society by taking part in meetings over the last year.

It is disappointing that, since resuming live meetings in March, the overall number of participants (Zoom plus in-person) has reduced. It is hoped that numbers will increase over time as we develop and improve the arrangements. Whilst we intend to invest in better equipment, the Committee will monitor participation levels to avoid spending money unnecessarily if there would be little benefit due to a low number of people take part in meetings.

Speakers have been arranged for the 2024-25 session which commences from September 19<sup>th</sup> after the summer break.

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### 2. Future meetings

It is intended to continue holding hybrid meetings at the Paisley South Church Hall, commencing at 7.30 pm

19 <sup>th</sup> September 2024	Reformatories in Scotland		
_	Morag Peers, Genealogist		
17 <sup>th</sup> October 2024	For the Salvation of Destitute and Neglected		
	Children		
	Christine Woodcock, Genealogist		
21st November 2024	Irish Migrants to Greenock from 1831-1861		
	Isabel Lind OBE		
12 <sup>th</sup> December 2024	To be confirmed		
16 <sup>th</sup> January 2025	To be confirmed		
20 <sup>th</sup> February 2025	To be confirmed		
20 <sup>th</sup> March 2025	The Great and the Good – a Tour of Woodside		
	Cemetery without getting wet!		
	Valerie Reilly		
17 <sup>th</sup> April 2025	To be confirmed		
15 <sup>th</sup> May 2025	Annual General Meeting, and,		
	The Lighthouse Stevensons		
	Bella Bathurst		

We are always on the look-out for ideas on speakers and subjects

Members are invited to let us know if they can suggest anyone who might be able to speak at a future meeting - or - speak themselves.

### 1. News and Events

# a. Family History Federation

The Society recently joined the Federation of Family History Societies which, it is hoped, will increase our global profile through the Federation's website, directory of family history societies and monthly bulletins. See: -

https://www.familyhistoryfederation.com/

### **b.** Creative Craft Show

Barabara Morrison represented the Society at the March Creative Craft Show held at the Scottish Exhibition and Conference Centre

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# c. Inverclyde Heritage Fair, 20th May 2023

The 2024 Inverclyde Heritage Fair will be taking place on 18th May (this coming Saturday) at the Watt Institute, Kelly Street, Greenock.

Entry is free and the event is open from 10:30 AM to 3:30 PM

RFHS representatives will be present with a range of publications for sale

Last year's Fair was well attended and a number of publications were sold.

# d. Paisley's Sma' Shot Day

Paisley's 2024 Sma' Shot Day will take place on Saturday, 6th July. Depending on availability of people, the Society may be able to participate in the parade. Could any members who would like to take part contact please let us know

### 2. Publications

A number of CDs and printed publications had been ordered over the course of the year.

The Society is conscious of the increasingly high cost of postage and steps have been taken to address this. Whilst still being trialled, a number of items can now be delivered by electronic download. So far the system appears to be working.

# 3. Enquiries to the Society

A number of enquiries and assistance requests have been received over the last year which, members of the committee and 'Abbey' Group have responded to and, hopefully, been of help to the members concerned.

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# **Appendix 3**

# RFHS Treasurer's Report Year 2023/2024

### **Income**

We had a surplus in this financial year of £612 compared with a surplus last financial year of £1731

Income from subscriptions is down by £424. This can vary and also can be dependent on when members renew their subscriptions.

Net income from Publications was up by £118

Donations were up - amount £4

Income generated by RFH Society information on Find My Past was down by £192

### **Expenditure**

Meeting Expenses were up £180 – this item was gift donations to our speakers. Our Professional Genealogists asked for £80 instead of the standard £50.

General Printing, Stationery etc was down from last year – we are interacting with most of our members electronically.

Please note that postage charges for Publications have risen significantly – it is now £69.49 for £230 worth of orders.

There was no direct expenditure on the journals as we distributed the journals electronically.

We currently have some insurance coverage as part of our SAFHS membership. Sundry expenses -£35 on copying 1839 map of Paisley (which contains many 'Owners names).

Internet & Web services were up £181 - we purchased an email distribution package. This is to email our members more reliably. We renewed our Zoom subscription, our web site hosting costs, domain name registration, (SSL) Secure Sockets Layer for https security and Akismet to protect our website from too much Spam.

General expenses were for a subscription to Inverclyde Heritage Network (£25)

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### **Renfrewshire Family History Society**

### Income and Expenditure Account year ended 31st March 2024

2023	Income			£	£
819		Subscriptions 20	21/2022	733.07	
777		Subscriptions 20	22/23 in Advance	438.26	1171.33
287		Publications	Society	229.56	
2			Non Society	11.00	
					240.56
0		Research		-	0
17		Donations			21.40
420		Find My Past			228.48
2322					1661.77

### Expenditure

280	Meeting Costs - Hall Rent and Speakers		460.00	
7	Printing, Stationery, Postage & Telephone		0.00	
0	Journals, Printing and Postage		0.00	
55	SAFHS - Subscription and Insurance		55.00	
0	Projects		0.00	
0	Sundry Expenses		35.40	
25	General Expenses		25.00	
-	Postage for Publications		69.49	
224	Internet & Web Services		404.62	
591				1049.51
1731	Surplus (Deficit) for Year			612.26
5763	Balance from earlier years			7493.64
7494	Balance at 31st march 2024			8105.90
	Represented by			
7494	Bank of Scotland	8105.90		
7494				8105.90
-				

Examined and found to be a true and fair view of the Society's transactions for the Year ended 31st March 2024

Scottish Charity No SC030406

X m. allen 8' may 2024

Independent Examiner

Joan & Curjo 8 May 2024

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### Renfrewshire Family History Society

### Income and Expenditure SAFHS Account year ended 31st March 2024

2023	Income	£
		0.00
0	Bank Interest	0.00
		0.00
	Expenditure	
	No Expenditure	0.00
0		0.00

Examined and found to be a true and fair view of the Society's transactions for the Year ended

Scottish Charity SC030406

31st March 2024

Surplus for Year

Balance from earlier years

Balance at 31st march 2024

0

1575

1575

Hon Treasurer Z. M. allen 8th May 2024

Independent Examiner

Jan & Curgio 8 May 2024

0.00

1574.73

1574.73

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# RFHS 19 99 Reversion Horizon SOCIETY

### RENFREWSHIRE FAMILY HISTORY SOCIETY

Recognised Charity No. SC030406

### PROPOSED AMENDMENTS TO CONSTITUTION AND RULES

# **Annual General Meeting 15th May 2025**

### **Background**

In 2024 the Office of the Scottish Charity Regulator highlighted a requirement for Renfrewshire Family History Society to have a Conflict of Interest Policy applicable to charity Trustees, i.e. Committee Members. As a consequence of this requirement, a register of conflicts of interest should be maintained and, Committee meetings must provide for the declaration of any new conflicts of interest.

Whilst the above requirement has, in part, been addressed by including 'Conflicts of Interest' as a standing agenda item, it is proposed that the need for a Conflict of Interest Policy be met by inserting an appropriate new section into the Society's constitution.

Amendments to the constitution can only be made at an Annual General Meeting. Members are, therefore, requested to consider and approve the appended revised Constitution at the Society's 15<sup>th</sup> May 2025 Annual General Meeting.

The need for the above amendment prompted the Committee to review the Constitution to identify other amendments that might improve the Constitution's effectiveness. As a result several additional amendments are proposed for approval.

### **Proposed Amendments**

The appended draft Constitution includes explanatory notes against the relevant proposed amendments but, for ease of reading, the proposed amendments and notes are set out below.

- 1. Existing rule 4.1A renumbered to become rule 4.3
- 2. New paragraph 4.2 inserted to clarify the status of committee members as "Trustees".
  - 4.2 Committee members are designated 'Trustees' of the Society within the meaning of the Charities and Trustee Investment (Scotland) Act 2005.
- 3. Paragraph 5.3 amended as below. This rule limited serving as Chairperson to 3-year term and required stand-down for one year before being eligible for re-election.. Amendment is required to accommodate the current situation where no nominations for the role have been received for considerably longer than 3 years.
  - 5.3 The Chairperson shall be elected for a maximum period of three years, and be eligible for re-election

4. New Section 6 inserted to address absence of Conflict of Interest Policy as identified by the Office of the Scottish Charity Regulator's 2024 report.

### 6 CONFLICT OF INTEREST

- 6.1 This section of the Constitution exists to protect the Society and provide assurance that members of the Society's Committee make fair decisions.
- 6.2 All trustees of the Renfrewshire Family History Society shall act in the best interests of the Society and its members when making decisions.
- 6.3 Trustees will avoid any conflicts of interest or loyalty (actual and perceived) between the interests of the Renfrewshire Family History Society and their own personal, professional, and financial interests.
- 6.4 Examples of a conflict of interest include:
  - 6.4.1 A trustee who is employed by another organisation, competing for the same funding/contracts.
  - 6.4.2 A trustee who has a financial interest in a business that may do work or provide services for the Society.
  - 6.4.3 A trustee who also holds office in another organisation with an interest in genealogical information.
- 6.5 A Register of Trustees' Interests will be held by the Society and updated annually.
- 6.6 Each trustee shall report details of any conflict of interest when they are appointed.
- 6.7 Declaration of conflict of interest shall be a standard agenda item.
  - 6.7.1 Trustees shall identify and disclose any conflict of interest at the start of a meeting. The trustee will then withdraw from the discussion, and may not be able to take part in the decision/vote, depending on the judgement of the other trustees present at the time
  - 6.7.2 The disclosure of a conflict of interest and the actions taken will be noted in the minutes
- 5. Sections and paragraphs renumbered to accommodate the insertion of 4.2 and Section 6.



### RENFREWSHIRE FAMILY HISTORY SOCIETY

Recognised Charity No. SC030406

### DRAFT CONSTITUTION AND RULES

### 1 TITLE

1.1 The name of the organisation shall be the Renfrewshire Family History Society.

### 2 OBJECTS

- 2.1 The objects of the Society will be to advance education through promoting and encouraging the public study of family history, genealogy and local history in Renfrewshire. In furtherance to:-
- 2.2 Promote and encourage the study of family history in Renfrewshire.
- 2.3 Promote the co-operation and interchange of views in matters relating to the custody, preservation and public accessibility and use of records, and the preservation of local archives.
- 2.4 To engage in educational activities, publication and sale of relevant information.

### 3 MEMBERSHIP

- 3.1 The Society shall consist of the following:
  - 3.1.1 All individuals who have been duly admitted to membership and whose membership fees have not lapsed.
  - 3.1.2 Associate Membership is open to such other bodies, corporate or incorporate, whose membership of the Society may from time to time be of benefit to the objects of the Society. They will have no voting rights.
  - 3.1.3 Honorary Members, upon recommendation of the Executive Committee, shall be elected by the Committee, but shall have no right to vote in that capacity.
  - 3.1.4 The Executive Committee may recommend that the Society have an Honorary President who shall be elected by the Committee but shall have no right to vote in that capacity.
- 3.2 Except in the case of election to Honorary Membership, admission to membership shall be by application in such form, as the Committee shall from time to time prescribe.
- 3.3 The Committee shall maintain, in such form as it may from time to time determine a register of members and their addresses. The register shall be conclusive evidence of membership of the Society. It shall be the responsibility of each member to ensure the Society is kept advised of any changes requiring to be made to that member's entry. All communications from the Society to any member shall be sent to the latest address entered in the register.

### 4 <u>COMMITTEE</u>

- 4.1 The Society shall be managed by a committee consisting of the Office Bearers, who shall be a Chairperson, a Vice-Chairperson, a Secretary, a Treasurer and an Editor (ex officio) and other members as the executive deem necessary, all of whom shall be members of the Society. The Committee shall appoint the Editor, and that appointment shall be terminated by the Committee.
- 4.2 Committee members are designated 'Trustees' of the Society within the meaning of the Charities and Trustee Investment (Scotland) Act 2005. 4.2 Introduced to clarify legal status of committee members
- 4.3 If for any reason the Committee feel that any office bearer is unable to fulfil his/her duties, responsibilities to the Society, the Committee shall have the power, authority to request the immediate resignation of that office bearer. The duties, responsibilities shall be taken over and shared by the Committee until such time as the vacancy, created by resignation, is filled. The office bearer must accept the decision of the Committee as final.
- 4.4 At a Committee Meeting, a quorum shall not be less than one-third of the members, including at least one Office Bearer. In the event that there are no serving Office Bearers, three Committee Members shall be a quorum at a meeting for the express purpose of co-opting Office Bearers.
- 4.5 The Chairperson shall preside at every meeting of the Committee at which he/she is present, but if that office is vacant, or if the Chairperson is not present at the time appointed for the meeting, the Vice-President, whom failing, any Office Bearer present at the meeting shall preside.
- 4.6 Questions arising at a Committee Meeting shall be decided by a majority of votes. In the case of equality, the presiding Chairperson shall have a second or casting vote as well as a deliberate vote.
- 4.7 Minutes of all meetings of the Committee shall be taken by the Secretary or such other person as residing Chairperson shall direct and shall be placed in a Minute Book, and when signed by the presiding Chairperson shall be the record of the proceedings of the meetings.
- 4.8 The Committee may from time to time appoint Ordinary Members to designated posts and such appointees, if not members of the Committee, may be invited to attend a Committee Meeting but may not vote. Any such appointments may be terminated by a resolution of the Committee. The Committee shall have the power to appoint ad hoc committees upon such terms as the Committee may determine.
- 4.9 The affairs of the Society shall be managed at all times in such a way as to ensure as far as possible that the Society is recognised as a Charity.

### 5 **ELECTION OF COMMITTEE**

- 5.1 All Office Bearers shall be elected at each Annual General Meeting to serve until the end of the next following Annual General Meeting when they shall retire. Office Bearers shall be eligible for re-election. The Committee shall have the power to fill any vacancy or casual vacancy in any office, and any Office Bearer co-opted shall hold office until the next following Annual General Meeting.
- 5.2 Ordinary Committee Members (except for those co-opted) shall be elected at an Annual General Meeting. All Ordinary Committee Members shall serve for a fixed term of one year when they shall stand down and be eligible for re-election.
- 5.3 The Chairperson shall be elected for a maximum period of three years, and be eligible for re-

Paragraph 5.3 amended. This rule limited serving as Chairperson to 3-year term and required stand-down for one year before being eligible for re-election.. Amendment required to accommodate the current situation where no nominations for the role have been received for considerably longer than 3 years..

5.4 The Committee shall have the power to co-opt to fill any vacancy or casual vacancy in the complement of Ordinary Committee Members. Any individuals so co-opted shall serve until the next Annual General Meeting.

The Committee shall have the power to terminate the membership of any member, whose conduct shall, in the opinion of the Committee, be injurious to the Society.

### **6** CONFLICT OF INTEREST

- 6.1 This section of the Constitution exists to protect the Society and provide assurance that members of the Society's Committee make fair decisions.
- 6.2 All trustees of the Renfrewshire Family History Society shall act in the best interests of the Society and its members when making decisions.
- 6.3 Trustees will avoid any conflicts of interest or loyalty (actual and perceived) between the interests of the Renfrewshire Family History Society and their own personal, professional, and financial interests.
- 6.4 Examples of a conflict of interest include:
  - 6.4.1 A trustee who is employed by another organisation, competing for the same funding/contracts.
  - 6.4.2 A trustee who has a financial interest in a business that may do work or provide services for the Society.
  - 6.4.3 A trustee who also holds office in another organisation with an interest in genealogical information.
- 6.5 A Register of Trustees' Interests will be held by the Society and updated annually.
- 6.6 Each trustee shall report details of any conflict of interest when they are appointed.
- 6.7 Declaration of conflict of interest shall be a standard agenda item.
  - 6.7.1 Trustees shall identify and disclose any conflict of interest at the start of a meeting. The trustee will then withdraw from the discussion, and may not be able to take part in the decision/vote, depending on the judgement of the other trustees present at the time
  - 6.7.2 The disclosure of a conflict of interest and the actions taken will be noted in the minutes

New Section 6 inserted to address absence of Conflict of Interest Policy as identified by the Office of the Scottish Charity Regulator's 2024 report.

Subsequent Sections and paragraphs renumbered to accommodate this insertion.

### 7 ANNUAL GENERAL MEETING

- 7.1 The Annual General Meeting of the Society shall be open to all subscribing members. It shall be on a date to be determined by the Committee for the purpose of:
  - 7.1.1 Receiving an annual report from the Committee.
  - 7.1.2 Receiving and approving the audited accounts.
  - 7.1.3 Appointing a non-Committee member to audit the accounts.
  - 7.1.4 Electing Office Bearers and representative members of the Committee for each year.

### 8 FINANCE

- 8.1 The Committee shall fix subscriptions payable by full members and Associate members to be ratified at the Annual General Meeting. Unless otherwise decided, the Chairperson of the Committee and the Treasurer shall sign all cheques and other documents governing the finances of the Society.
- 8.2 The Treasurer shall keep regular account of all receipts and payments in a manner approved by the Committee and shall present to each meeting of the Committee a statement showing the current state of the Society finances.
- 8.3 Annual subscription shall be payable on or before 31 March each year. Any member who is in arrears with their subscription of three calendar months shall automatically be suspended from membership of the Society. Such a member of the Society may be re-admitted to membership on paying any arrears due.
- 8.4 The income and property of the Society wheresoever derived shall be applied solely to the promotion of the objects of the society as set forth in the Constitution, and no part thereof shall be paid or transferred to any person without the direct or delegated authority of the Committee.
- 8.5 No payment will be made from the Society funds to any individual member of the Committee except as repayment of out-of-pocket expenses incurred on the Society's business and with the approval of the Committee.
- 8.6 The Society's financial year shall end on 31 March in each year. A copy of the Audited Accounts, signed by the Chairperson shall, after approval by the Office Bearers, be sent to each member of the Committee at least twenty-one days before the Annual General Meeting of the Society.
- 8.7 Individual members of the Committee or Office Bearers must declare any personal financial interest in any matter under discussion and shall not vote on such matters.

### 9 <u>INDEMNITY</u>

9.1 Every Member of Committee or other appointed Officer or Auditor shall be entitled to reimbursement of all expenditure properly incurred in the performance of his/her duties in relation to the Society and shall be indemnified out of the assets of the Society against any liability incurred by him/her in defending any proceedings brought against him/her in respect of the proper execution of the business of the Society.

### 10 AMENDMENTS TO THE CONSTITUTION

10.1 The Constitution can be altered or amended only at the passing of Special Resolution by two-thirds of members present and voting at an Extraordinary General Meeting of the Society of which the notice has been given of the intention to propose the amendment.

### 11 <u>VOTING AT GENERAL MEETINGS</u>

11.1 Voting at all general meetings of the Society shall be by show of hands. On each resolution all members shall each have one vote save in the case of a resolution to elect Ordinary Members of the Committee where each Member shall have one vote in respect of each vacancy to be filled, or in cases involving any class of Members that class may not vote if the content of the Constitution.

### 12 <u>DISSOLUTION OF THE SOCIETY</u>

12.1 The Society may be wound up by the passing of a Special Resolution of the members at an Extraordinary General Meeting of the Society of which due notice has been given to propose the resolution for winding-up. The motion shall be passed if it receives two-thirds of the votes cast by members. If such a motion shall have been passed as described, the Office Bearers shall have power to dispose of any assets held by or on behalf of the Society. Any assets remaining after the satisfaction of any proper debts and liabilities shall be given or transferred to such other recognised charitable organisation, or organisation having objects similar to the objects of the Society as the Office Bearers shall determine.

### 13 NEWSLETTER

13.1 The Society shall from time to time publish a Newsletter, one copy of which shall be issued to each member other than those whose subscriptions are in arrears or who have through claiming a concessionary subscription rate shall receive one only per family.

### 14 ADOPTION

14.1 This constitution was certified as a true copy and adopted at a General Meeting of the Society on

Signed		Signed	
	Chairperson		ecretary
Name		Name	
Address		Address	

### Document version control

Version number	Change or update	Author or owner	Date
1.0	First version		
2.0	Second version	Craig	15 <sup>th</sup> May 2008
3.0	Third version	I.G Morgan	15 <sup>th</sup> May 2025

# **Renfrewshire Family History Society**

### Income and Expenditure Account year ended 31st March 2025

2024	Income			£		£
733 438 160 11		Subscriptions 2023/2 Subscriptions 2024/2 Publications		804.83 452.88 245.3 0.00	3	1257.71
0 21 228		Research Donations Find My Past		0.00 6.00 208.87	)	245.3 0 6.00 208.87
1592						1717.88
	Expend	iture				
460 0 0 55 0 35 25 405		Meeting Costs - Hall I Printing, Stationery, F Journals, Printing and SAFHS - Subscription Projects Sundry Expenses General Expenses Internet & Web Service	Postage & Telephone d Postage n and Insurance		1100.00 0.00 0.00 55.00 0.00 0.00 85.50 321.70	
980						1562.20
612	Surplus	(Deficit) for Year				155.68
7494	Balance	from earlier years				8105.90
8106	Balance	at 31st march 2025				8261.58
7494	Represe	ented by Bank of Scotland		8261.58	3	
7494						8261.58

Examined and found to be a true and fair view of the Society's transactions for the Year ended 31st March 2025

Scottish Charity No SC030406

Hon Treasurer

2. m. allen

25 "April 2025

Independent Examiner

Car Hand

### **Renfrewshire Family History Society**

### Income and Expenditure SAFHS Account year ended 31st March 2025

2024	Income	£
		0.00
0	Bank Interest	0.00
0		0.00
	Expenditure	
	No Expenditure	0.00

0		0.00
0	Surplus for Year	0.00
1575	Balance from earlier years	1574.73
1575	Balance at 31st march 2024	1574.73

Examined and found to be a true and fair view of the Society's transactions for the Year ended **31st March 2025** 

Scottish Charity SC030406

Hon Treasurer

Z. m. allen

25th April 2025

Independent Examiner

Carl Hand